

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Grove Building, Church Street, Mere, BA12 6LU
Date: 26 March 2014
Start Time: 6.30 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jose Green, Cllr Tony Deane, Cllr Peter Edge, Cllr George Jeans and Cllr Bridget Wayman

Cllr Laura Mayes, Cabinet member for Children's Services

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Lee Haine, Community Coordinator, Streetscene South

Town and Parish Councillors

Bishopstone Parish Council – M Ash
Fovant Parish Council – C Roberts
Hindon Parish Council – R Gough
Mere Parish Council – J Hurd, J Jordan, L Trevits
Sedgehill and Semley Parish Council – J Duthie
Tisbury Parish Council – J Berkley-Matthews,
Wilton Town Council – P Matthews
Zeals Parish Council – D Corbin, M Grimwood, J Stokes, J Wigg

Partners

Wiltshire Police - Inspector Andrew Noble

Wiltshire Fire and Rescue Service – Mike Franklin
Wiltshire Online – Mike Lennard

Total in attendance: 47

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • David Robertson – Hindon PC
3	<p><u>Declarations of Interest</u></p> <p>Councillor George Jeans declared that he was a Trustee of Mere Youth Club.</p>
4	<p><u>Minutes</u></p> <p>Decision</p> <p>Subject to the amendment below, the minutes of the previous meeting held on Wednesday 5 February 2014, were approved as a correct record and signed by the Chairman:</p> <ul style="list-style-type: none"> • Item 13. Community Area Transport Group – The amount awarded to the West Tisbury, Monmouth Hill changes to the roundabout was £900 and not £1,000.
5	<p><u>Matters Arising</u></p> <p>The following queries were raised under matters arising:</p> <ul style="list-style-type: none"> • Could we have a date for the delivery of the tailgate spreaders? <u>Answer:</u> The CAM would look into this and report back to the Board. <p>Action: CAM to report back on tailgate spreaders once a date had been provided.</p> <p>Note: Following the meeting, the CAM report back that the remaining tailgate spreaders were being held – a training date would be arranged in Sept/Oct 2014 and the remaining tailgates then issued.</p> <ul style="list-style-type: none"> • Had Cllr Scott been emailed the details of the Discover Nadder and

	<p>Discover Chalke Valley websites so that a link could be included on the Visit Wiltshire website? <u>Answer</u>: The CAM had spoken to Linda Nunn who had confirmed that the request had been received.</p>
6	<p><u>Chairman's Announcements</u></p> <p><u>'What matters to you'</u> A Joint Strategic Needs Assessment (JSA) event for the South West Wiltshire community area had been scheduled for 30 April 2014. Anyone interested in attending could register for a place by following the link: http://bit.ly/1pFBggP</p> <p><u>Focus on A303 through Wiltshire</u> The Associate Director for Highways and Transport; Parvis Khansari would be in attendance at the next meeting of the Board on 4 June 2014. Information on Wiltshire Council's current position on its preferred route/solution to current congestion issues on the A303 will be presented.</p> <p><u>Community Coordinator</u> Lee Haine had replaced Rebecca as the Community Coordinator for Highways issues for the community area.</p> <p><u>The Big Pledge</u> Starting on 2 April 2014 and running for 12 weeks, a Wiltshire wide project called the Big Pledge had been launched. Individuals, groups, businesses and communities could sign up to make a difference to improve health and wellbeing.</p> <p>Pledge ideas include:</p> <ul style="list-style-type: none"> • Get fitter by running walking, cycling or losing weight • Set aside 2 hours a week to volunteer in your community. • Stop smoking or drinking for 12 weeks • Organise a community event • Attend a course or class to learn a new skill <p>Further information is available by following the link: http://www.wiltshire.gov.uk/healthandsocialcare/publichealthwilts/bigpledge.htm</p> <p><u>Removal of Mini Recycling Sites</u> On 25 February 2014 the Council approved the budget for 14/15, which included a series of savings proposals. These proposals incorporated the removal of all council-operated mini recycling sites in the county, in order to reduce operational costs and generate contract savings.</p> <p>All mini recycling sites would be closed to residents from the 5 May 2014, with</p>

	<p>containers physically removed by the end of May/early June. These removals would be completed in series.</p> <p>A removal schedule was currently being drawn up with Hills Waste Solutions Ltd, and individual parish councils, councillors, landowners and area boards would receive pre-notification of the removal date of their local sites in late March/early April.</p> <p>Cllr Edge felt that the removal of these sites would see an increase of fly tipping, adding that these sites would be sorely missed.</p>
7	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations which were available by following the link included in the agenda.</p> <p>To take part and for further information, visit the consultation portal: http://www.wiltshire.gov.uk/council/consultations.htm</p>
8	<p><u>End of Year Review</u></p> <p>The Board viewed a short DVD showing some of the work the Area Board had been involved in over the last year. To view the DVD follow the link: http://www.youtube.com/watch?v=1OQ5GAyyBgM</p> <p>The Board noted the Priorities and Projects update attached to the agenda.</p>
9	<p><u>Youth Provision Review</u></p> <p>Councillor Laura Mayes, Cabinet member for Children's Services, delivered a presentation on the current consultation options for the future provision of services and activities for young people in Wiltshire.</p> <p><u>Why the need for a review</u> A report was submitted to Cabinet on 21 January highlighting a number of issues. As it had been 10 years since the establishment of the current service it was now necessary to respond to the changing needs of young people.</p> <p>Support needed to be targeted at those that need it most, currently the minority of young people access council provision, whilst many others access voluntary, community or commercial outlets.</p> <p>Campuses would provide new opportunities across the county; the first campus opens in Corsham in June 2014.</p> <p>As part of the budget setting on 25 February, it was recognised that some</p>

funding currently being spent on Integrated Youth Services would need to be saved. There would be no changes to the Youth Offending Service, Motivate or NEATS.

The Council has a statutory duty to secure access to leisure-time activities for young people. Currently, these services are provided through a range of open access youth development service across the county, with a mix of centre and street-based youth work.

The Department for Education updated the statutory guidance, with there being new focus for councils to enable services, rather than deliver direct provision, and to enhance the role for voluntary and community sector services.

In Mere there were 113 young people using the youth services, however over the year the attendance rate was over 2,000 this shows that those using the service in Mere were returning time and time again. Some youth centres in this area were open six days a week, including some Sundays.

Last year, the Area Board was allocated approximately £11,000 to spend on youth initiative projects; however, this was topped up by the Board to over £30,000.

Future provision will offer sustainable help, support and resource to target the young people who need it most. Opportunities would be made available for more young people to access activities. The four options out for consultation are:

1. Retain the current in-house service but reduce the cost
2. Outsource the service
3. Encourage and support staff to form a Public Service Mutual
4. Develop a community led approach

It is recognised that each community area has its own needs, and existing resources vary. Working with people locally will help to assess the needs for the South West Wiltshire community area.

Young people have communicated that that they wish to be more involved in the choices of services available to them. It had also been raised that transport was a fundamental issue in accessing services.

South West Wiltshire Youth Advisory Group (SWWYAG)

A group of young people presented information which had been collated during discussions at the SWWYAG meetings. They had formed a proposal for a fifth option for consideration.

SWWYAG - Option 5

Our idea is to mix community led and in-house models. We would like Wiltshire Council to commit to paying running costs of Youth centres for a few nights a week for a fixed amount of time, e.g. five years. These running costs would

consist of transport and basic utilities, e.g. lights, heating, water. This would not include cleaning, ground keeping or window cleaning, as these jobs could be given to young people.

The council should also hire a co-ordinator for each area, as without one, there is no specific face of youth work. As well as paying for a few hours of assistant youth work time.

The youth workers could then help to train volunteers, along with training sessions provided by the council directly. This would ensure that the volunteers were of the highest quality and fully understand their role. The community involvement would be through running fund raisers in the local area and encouraging social enterprising for young people.

A way in which we could access the money to fund this model is by moving from the expensive and underused Sparksite to more widely use social networks such as Twitter and Facebook, and/or encouraging each youth project to start a charitable group, as there are funding opportunities available to charities which are not accessible to local authorities. We could also ask the parish councils to fund sessions as well.

As young people in rural areas, this option is the only plausible one. The community led model alone can't work because there is no guarantee of the quality of the volunteers. The business mutual won't work because it isn't sustainable and would involve members of staff to agree to it, which they may not do. The main problem with the in-house model is that the proposed hub towns are hard to access for rural communities, and outsourcing is a risk as companies could care more about making money than the service they deliver to young people.

We feel we have good support from youth workers here as well as the local community and our proposed model would be an opportunity to develop and build on this, whilst also reducing Wiltshire Councils costs and keeping the services we value and need.

Questions and comments were then received, these included:

- How will you measure if the new service is better value for money?
Answer: We are currently engaging with lots of young people but there are still many who we are not reaching. I am looking to see an increase in that.
- When you talk about community, what scale are you talking about?
Answer: We are talking about Area Board level at this stage, but we are also looking at the role of the CAM and a Youth Coordinator role.
- In Zeals we have a self funding youth club, but we still need a qualified youth worker to support us. Answer: Yes, we have seen that when asked,

young people gave a clear message that it was the youth worker and not the building which they valued the most.

- Young people who attend the Bridging Project have started to come to other youth activity sessions because they have loved the time they spend with the other young people they meet there.
- The Leisure Credit scheme has allowed the young people to be involved in carrying out work in the community in exchange for credits to use against activities.
- Wilton used to have a youth club in the Wilton Middle School, when the school closed, we were without a youth club for seven years. We now have a youth club again, but we are concerned that we could lose it without the support of the youth worker.
- The good youth work in the area comes down to the professional staff we have supporting us in Mere, Wilton and Tisbury. Will there still be availability for progression within the new structure of youth workers? Answer: Local Government has changed; we cannot pretend that there will be a long line of command for staff to move up through. Those that do stay on and get the new roles will have quite an interesting job.
- Transport is a huge issue in our rural community areas, the youth workers spend a great deal of their time transporting the young people to the activities. Answer: The mini buses would continue for any new model chosen.
- Many of our young people go to school in Dorset, if we encounter issues within the youth centres, we would be divorced from Wiltshire Council Services. Answer: The Youth worker would be able to liaise cross border with Dorset schools.
- Buildings cost money, will this come out of the budget and where will the young people meet if there are no buildings? Answer: Whatever changes are made to the youth service, they have to be sustainable, and this would include the staff and the way they operate. In term of which buildings would be used, this would depend on the area, as each is different.
- It has been mentioned that the mini buses would only be run as long as they are serviceable, what does that mean? Answer: Cllr Mayes agreed to look into the matter and relay an answer via the CAM.

Action: Cllr Mayes to relay information on the future of the mini buses, to the CAM.

- Volunteering is not always a possible solution. In Fovant for several years

	<p>there was no one willing to volunteer for the vacant youth worker post, so the Area Board gave a grant to fund a part time youth worker. This youth club has now grown.</p> <ul style="list-style-type: none"> • The young people in attendance were asked whether they had ever used the Spark website, comments from them reflected what had been received in other community areas, that the site was not used by them and they did not rate the site. <u>Answer:</u> As the site was underused and appeared not to be a hit with the young people, it would be considered as a possible saving. Closing the site would see a saving of £65,000. • Would the young people’s suggestion for an option 5 be seriously considered? <u>Answer:</u> Yes the suggestion would be taken back and judged against the criteria. • It was felt that it would have been useful if the young people had received a copy of the criteria before they had written their proposal, as they could have taken it into account. <u>Answer:</u> The criteria could be sent to the youth worker for use; however it does not appear that the option 5 submitted by the SWWYAG fails any of the criteria. • John Berkley Matthews; of Tisbury parish council gave information on the formation of an Army Cadet course in Tisbury. Two local volunteers had been recruited and were undergoing training to become Army Cadet volunteers. The group was now looking for premises to use and to safely store kit. One building which had come to light was the small bungalow at the back of the police building in Tisbury. <u>Answer:</u> Cllr Deane noted that sharing the police building might be a possibility, however in the longer term the Campus would welcome the Army Cadets. • Would the youth presentations from the council and the SWWYAG be uploaded to the Our Community websites for all to see? <u>Answer:</u> Yes, the CAM would upload the information. <p>Action: CAM to upload the information from the slides and presentations to the website.</p> <p>Note: Presentations have now been circulated to all Parish Councils and can be made available on request to the CAM, as it was not possible to upload them to the community blogsite.</p>
10	<p><u>Partner and Community Updates</u></p> <p><u>Fire & Rescue – Mike Franklin</u></p> <p>There had been two chimney fires during February. Mike advised that anyone who had not yet had their chimney swept, to consider having it done.</p>

There had been some information in the press recently regarding the possibility of Wiltshire and Dorset Fire Services combining. A Business plan would be produced and considered by both Services.

The Board was then shown a short DVD showing recent work of the Fire Service.

The following question was received:

- If the Services combine, can we have assurance that there would not be a reduction in services? Answer: There would be no change to frontline services.

Police – Inspector Andy Noble and Inspector Alan Webb

- Movement from the Wilton Road site to Bourne Hill would start in early June.
- The Response teams would move to Amesbury in late June.
- The rank of Chief Inspector would be removed from the structure.
- The Salisbury custody suite would close on 27 June 2014.
- A site in Salisbury had been identified for the new custody suite to be built. The site would include a storage & depot facilities and would be operational in approximately 18 months time.
- Superintendent Charlie Armstrong would be responsible for all business matters in Salisbury (Wilton), Amesbury and Warminster.
- Inspector Noble would be moving to a new post serving Superintendent Armstrong by June. His replacement would be Inspector Dave Minty.
- Inspector Alan Webb would remain in charge of Mere and Tisbury community areas.
- A recent spike in figures for Tisbury was linked to issues at a Public House, Officers had spoken with the licensee, and the situation was now under control.
- Following a spate of non dwelling burglaries, 46 Officers had worked with Dorset Police on a cross border night operation to target theft of tree surgery equipment, fighting cocks and working dogs.

The following questions and comments were then received:

- Wilton Town Cllr, Phil Matthews personally thanked Inspector Noble for his work. He asked who would replace the PCSO in Wilton once Ben moved on to his PC training programme. Answer: That post would be vacant, it was not know yet who would fill this position. The new tranche of PCSC recruitment would take place in November. Other vacancies existed in Downton and Alderbury. An experienced PSCO form the Salisbury area would be filling the gap temporarily.

- If you are taking people in custody to Melksham, how will they get back

	<p>after being released? <u>Answer:</u> Risk assessments are carried out on all prisoners prior to releasing them. Those who are vulnerable or in need of assistance will receive help.</p> <ul style="list-style-type: none"> • What number of staff do you have going into Bourne Hill and where will the vehicles be parked? <u>Answer:</u> There would be around 50 – 60 staff located at Bourne Hill, the fleet would mainly be kept at Amesbury. There are 20 Officers in the Neighbourhood Policing Team, but just one vehicle. • Are the Police involved in cold calling residents to enquire about home security, as a recent caller had asked for details of home security, and had implied that they were linked to the police? <u>Answer:</u> No the Police are not involved with this, Trading Standards had in the past dealt with security companies who have been pushy during cold calls. <p><u>Digital Literacy – Mike Leonard</u> A Digital Literacy event was planned for Tuesday 1 April 2014, this would be held at the Guildhall, Salisbury from 4.00 – 6.30pm. People would be able to drop in during the event for free information on how to get online, and how to apply for jobs online.</p>
11	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane, Chairman of the Tisbury Community Campus Operations Board, provided an update.</p> <ul style="list-style-type: none"> • The aim would be to move in to the Campus by the end of 2015. • The aim of the latest consultation was to pick up any missed issues, and to attract suitable reps with relevant skills to form a Management Committee.
12	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>Councillor Tony Deane, Chairman of the CATG explained that the Board held a small budget for road improvement schemes, however there was a larger pot of funding available centrally, which CATG's could submit bids to.</p> <p>CATG would be revisiting a scheme which had been proposed at the Fovant Triangle, to assess whether other works may be necessary.</p> <p>The Board noted the minutes from the last CATG meeting held on 10 March 2014, and considered the recommendation for funding from the allocation for 2013/14, as detailed in the report attached to the agenda.</p> <p><u>Decision:</u></p>

The South West Wiltshire area Board approved the recommendation from the CATG, to fund the following project from the 2013/14 budget.

Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required
Gateway in South Street, Wilton	£7,000	£5,500	£1,500 contribution from Wilton Town Council
Total	£7,000	£5,500	

13

Councillor Initiative - Rights of Way Improvement Scheme

The Board considered a Councillor Led Initiative, proposed by Councillor Jose Green. The project would enhance the public rights of way throughout South West Wiltshire by improving accessibility. The first stage of this project would be to purchase kissing gates to replace stiles. The project itself also aimed to identify improvement/maintenance work that could be taken on by local groups/volunteers.

The priority to improve local footpaths and promote walking was voted top by members of the South West Wiltshire Community Area Network in an online consultation to determine Area Board priorities for 2013/14.

A public event was held on 16 January 2014 to launch a project proposal; 97 people attended and 16 Parish Councils had sent an initial response within the deadline provided. The Public Rights of Way team was currently assessing responses from Parish Councils to determine a programme for implementation.

Further funding will be sought to enhance this programme and any action will be dependent on local volunteer assistance.

Decision:

The South West Wiltshire Area Board allocated £7,500 of funding towards the first stage of this Area Board Project.

14

Area Board Funding

Finger Post Funding

The Board consider 1 application for funding from the finger post funding scheme for 2013/14 as detailed in the report attached to the agenda.

Decision:

The South West Wiltshire Area Board awarded £350 of Finger post funding to Mere Parish Council, with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.

	<p><u>Councillor Initiative – Chamber of Commerce Support 1 year on</u> The Board considered the recommendation to release a second tranche of funding to this Area Board Project for 2013/14, as detailed in the report attached to the agenda.</p> <p>Councillors Edge and Jeans both declared pecuniary interests as they were members of the Chamber of Commerce, they did not vote.</p> <p><u>Decision:</u> The South West Wiltshire Area Board awarded the second tranche of funding, which amounted to £21,000 (broken down as £7,000 for each of the three community area Chamber of Commerce), as set out in the report.</p> <p><u>Youth Advisory Group - Request to retain unspent funding</u> The Board considered a request made by the Youth Advisory Group to retain the unspent balance of £284.86 from a previous award.</p> <p><u>Decision:</u> The South West Wiltshire area Board approved the request of the Youth Advisory Group to retain the £284.86 of unspent funding, so that it could be used for a future project.</p>
15	<p><u>Community Area Issues System</u></p> <p>The Board noted the table of current Issues on the online system, as detailed in the report attached to the agenda, and considered the recommendation to closed issues as marked.</p> <p><u>Decision:</u> The South West Wiltshire Area Board agreed to close issue numbers 2947, 3125 and 3188.</p>
16	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South West Wiltshire Area Board will be held on Wednesday 4 June at Broad Chalke Village Hall.</p>